Guide for International Staff & Visitors
Academic Year 2021/22

www.donau-uni.ac.at/en/international
Welcome to University for Continuing Education Krems!

This brief guide shall help you have a smooth start into your time at University for Continuing Education Krems (Danube University Krems). Our university is an institution with a strong focus on internationalization and, as of August 2021, upholds 23 Memoranda of Understanding with higher education institutions from 14 countries worldwide and respectively 50 Erasmus+ Inter-institutional Agreements with higher education institutions from 25 countries worldwide. These partnerships form the basis for mobility of students, staff and researchers, who all contribute to a fruitful exchange of knowledge and experience.

Your international experience at University for Continuing Education Krems does not only benefit you, but also forms a crucial contribution to the internationalization of our institution. Therefore, we want to offer you the best possible assistance during the preparation and time of your stay.

The following guide provides you with helpful general information related to your stay in Krems. Our Service Center for International Relations will assist you with potential individual issues so please do not hesitate to contact us. Our office welcomes you Tuesdays upon appointment or on demand upon request. Please contact international@donau-uni.ac.at.

Service Center for International Relations
University for Continuing Education Krems
Dr. Karl-Dorrek-Strasse 30
3500 Krems, Austria
Wing N – Ground Floor – Room H 0.016a/H 0.016b
+43 2732 893-2167
international@donau-uni.ac.at
https://www.donau-uni.ac.at/en/international
Contents

Arriving to Krems 5
Accommodation 6
Passport and Visa requirements 7
Insurance 8
Campus Services 9
Further Useful Information 10
University for Continuing Education Krems 12
Contact 15
ARRIVING TO KREMS

Krems is located on the banks of the Danube River in the federal province of Lower Austria around 60 km west of Austria’s capital Vienna. It is accessible via train and car. There are direct train connections to Vienna, where the nearest airport is located, and to Lower Austria’s capital St. Pölten. When arriving by train from Vienna, a shuttle bus will take you directly to campus from the train station in Krems.

You can find information about prices and connections on the website of the Austrian Federal Railways: https://fahrplan.oebb.at/bin/query.exe/en.

In case you arrive in Krems by car, our university offers great parking facilities: https://www.donau-uni.ac.at/en/university/campus-krems/directions.html. Outside of the university’s parking garages you need to pay for parking in short-stay parking zones. The parking garage is also subject to charges, which are reduced for employees.

Should you encounter any problems with your car, like damage, a flat tire, or a breakdown, please check whether your insurance or motorist club has an agreement with any of the two following companies that can assist:

ÖAMTC: 120
ARBÖ: 123

Krems also offers a variety of taxi companies. A list of them can be found on the city’s homepage: https://www.krems.info/en/taxi-car-rental.
As a touristic hotspot, Krems offers a variety of hotels and guesthouses. The options closest to our campus are:

- Kolping Campus Krems
- Arte Hotel Krems
- Steigenberger Hotel and Spa


In case you need assistance finding suitable accommodation, our Service Center for International Relations will be happy to help.

**Registration as a Resident**

In Austria, every person has to register his or her place of residence. Should you be staying at a hotel then you are automatically registered. In case you are staying in Austria for a longer period of time, which requires you to secure private accommodation, you will have to fill out a registration form (Meldezettel) and hand it in in person at the respective authority (in case of Krems it is Bürgerservicestelle Krems) while showing your passport. This needs to be done within three days after moving in. Do not forget to deregister within the last three days before or after moving out.
PASSPORT AND VISA REQUIREMENTS FOR AUSTRIA

Passport and visa requirements depend on your nationality. As EU/EEA citizens, you may enter and stay in Austria simply by carrying a valid travel document without requiring a visa. Should you be staying in Austria for longer than 4 months you will need to acquire a Confirmation of Registration (Anmeldebescheinigung).

Non-EU/EEA nationals who plan on staying in Austria for less than 6 months will need either:

- Visa C with entitlement to work (Visum C – Erwerb) for stays up to 90 days within 180 days. During this time you can stay anywhere within the Schengen-zone, but you can only be employed and work in Austria. This also applies if you are travelling to Austria visa-free.

- Visa D with entitlement to work (Visum D – Erwerb) for stays from 91 days up to 6 months. This visa allows you to spend up to 90 days in the Schengen-zone outside of Austria during its validity. However, you can only be employed and work in Austria.

Japanese citizens can stay in Austria visa-free for up to six months.

Visas need to be applied for in person at the respective Austrian authority in your country of residence before your travel to Austria. Please note that visas cannot be extended in Austria and therefore need to cover your time of stay in Krems entirely.

Should you be staying for longer than 6 months, you will need a different and more complex residence title, which you apply for in your country of residence before coming to Austria. Depending on your role as either teacher, scholar or researcher, etc., your residence title might differ. More detailed information about which residence permit applies in your case can be found on the website of the Austrian agency for international mobility and cooperation in education, science and research: https://oead.at/en/to-austria/entry-and-residence/.

Tax Information for visitors employed by University for Continuing Education Krems

If you enter into an indefinite- or limited-term employment contract with University for Continuing Education Krems (as opposed to receiving compensation for travel and accommodation costs for a research visit, guest lecture or a series of lectures for example), you are liable to Austrian law and will have to pay taxes on your income (exceptions due to double tax agreements are possible). The Human Resources Department can provide additional information.

*Please check whether and how COVID-19 travel restrictions and measures might affect your visa requirements and travel plans.
INSURANCE

If you are employed at University for Continuing Education Krems, there will be automatic health insurance coverage. Spouses and partners can be included into this insurance by paying a top-up. Children are included without any extra charges.

Nationals from EU and EEA countries as well as from countries that uphold a social security agreement with Austria do not need extra insurance they just have to carry the form A1 from their home insurance company. Social security agreements are upheld with Bosnia and Hercegovina, Northern Macedonia, Montenegro, Serbia and Turkey.

Visitors and guest lecturers from non-EU/EEA countries not employed by University for Continuing Education Krems need to secure adequate health insurance for the whole time of their stay in Austria before arrival. For stays under 6 months an extensive travel health insurance is usually sufficient (limit of liability over 30.000 €, coverage of eventual rescue and repatriation costs).

For more information please contact our Service Center for International Relations or our HR Department.
CAMPUS SERVICES

Our campus offers a rich variety of activities. You will not stay hungry as there are a cafeteria, several restaurants and cafés in immediate vicinity or even on campus such as:

- 2STEIN – http://www.2stein.at
- Café.virginier/Cafeteria – http://www.mensen.at
- MOYOme CIMBA – http://moyo.moyome.com/

Restaurants in Krems serve traditional but also international dishes and leave almost nothing to be desired.

Our university offers its own sports service called “Campus Sports”. It provides a diverse program of sports courses and workshops on nutrition. More information can be found on our website: https://www.donau-uni.ac.at/sports.

Furthermore, University for Continuing Education Krems regards art and culture not simply as decorative padding, but as an indispensable contribution to the everyday university life of teaching, learning and research. The campus’ culture program is therefore intended to bring together the university and persons from the region who are interested in art: https://www.donau-uni.ac.at/campusculture.
**FURTHER USEFUL INFORMATION**

**Banks**
Opening hours of banks vary significantly in Austria depending on the branch store. Every branch has an ATM machine accessible 24/7 where you can withdraw money. The machines usually accept any foreign Maestro Cards, MasterCards, Visa-, American Express- and Diners Cards as well as Cirrus-, and VisaPlus Cards that belong to the mentioned payment systems. Many but not all hotels, restaurants, gas stations and shops accept credit cards. You should be aware that a considerable amount of purchases is still made in cash in Austria.

**Medical attention**
In case you get sick or injured during your time in Krems, there are plenty of doctors and a hospital you can turn to. In case you need assistance finding a physician, the Service Center for International Relations will be happy to help. If you need to buy medication outside of the regular shop opening hours, you can consult the following homepage to check which pharmacies in Krems work night and emergency shifts on that day: [http://apo24.at/apotheken/nachtdienste/niederoesterreich](http://apo24.at/apotheken/nachtdienste/niederoesterreich).

Shifts rotate and each night another pharmacy will be open.

In case you need a doctor during the weekend or during the night or you feel too weak and sick to go outside to consult with one in person, you can call the emergency number 141 and a doctor will see you at your home. Should you find yourself in more severe medical trouble you can seek medical help at the hospital in Krems.

The most **important emergency numbers** in Austria are:

- Fire Brigade: 122
- Police: 133
- Ambulance: 144
- International European Emergency number: 112
Shopping
Shop opening hours in Austria might significantly differ from the ones you are used to in your home country. During the week from Monday to Friday, shops are usually open from 09.00 until 18.30/19.00. On Saturdays, shops usually close at 18.00 and in the city center at 14:00. Grocery stores form an exception and usually open earlier and stay open longer resulting in average opening hours from 7:30 – 19:30. These times can slightly vary depending on the store. On Sundays and public holidays shops are closed in Austria.

Public holidays in Austria are:

- 1st January – New Year
- 6th January – Epiphany
- Easter Monday
- 1st May – Labor Day
- Ascension Day
- Whitmonday
- Corpus Christi
- 15th August – Assumption Day
- 26th October – Austrian National Holiday
- 1st November – All Saints’ Day
- 8th December – Feast of the Immaculate Conception (most but not all stores stay open that day)
- 25th December – Christmas Day
- 26th December – St. Stephen’s Day/Boxing Day

Recreation
Strolling through its medieval alleyways, tasting wine in closed-down monasteries, relaxing in a café by the street, and amusedly smiling in the museum of caricatures: art and culture can be experienced and lived in Krems. The folk music festival „Glatt & Verkehrt,” the Donaufestival and the exhibitions at the internationally renowned Art Center Krems are the highlights of the town’s annual event calendar. Upcoming events can be found under the following link: http://events.krems.at.

Krems is a traditional educational town - with more than 25 schools and high schools attended by nearly 20,000 students. Krems’ environment is richly furnished with restaurants, hotels, guest-houses and students’ hostels, as well as leisure-time and cultural facilities. The environment of the Wachau, its exquisite wines and brandies and numerous sports facilities contribute in significant measure to the quality of life at University for Continuing Education Krems.

Furthermore, University for Continuing Education Krems is an ideal starting point for jogging, cycling, playing squash and tennis, or simply for taking a walk through the vineyards. Oarsmen and swimmers can pursue their hobbies in the nearby Danube River or in the public pool: http://www.badearena.at.
In 1995, University for Continuing Education Krems, which had been founded one year previously, moved into the premises of an old tobacco factory, a characteristic industrial building dating back to the start of the 20th century.

Since October 2005, University for Continuing Education Krems has been a campus university. Spanning an area of 34,000 square meters, the campus is utilized jointly by University for Continuing Education Krems, IMC University of Applied Sciences Krems and Karl Landsteiner University of Health Sciences. It is equipped with state of the art teaching and research facilities, comfortable accommodations, a varied range of food services, and an arthouse cinema. It offers the ideal environment for learning, research and living.

In August 2008, the campus was further extended via the service center “Campus West”. It complements the existing services for students and university staff in an optimal way by providing a hotel, restaurants, a fashion house, a hairdresser, a wellness and fitness center, office and training spaces and a car park. The modern adaptation of the old tobacco factory and the new premises at “Campus Krems” offer students and teachers an open and motivating environment that promotes innovation. Next to the already mentioned modern teaching and research spaces, the facilities also include a library, an auditorium, a cinema and a variety of restaurants.

In 2020, 697 staff members and over 7,500 students from 83 countries worked, studied and did research at University for Continuing Education Krems. University for Continuing Education Krems combines ongoing innovation in research and teaching with the highest standards and holds the seal of quality of the Agency for Quality Assurance and Accreditation Austria (AQ Austria).

**FACTS AND FIGURES**

To give you an idea about our university:
**Students during the winter term 2020/21**
- Total number of students from 83 countries: 7,540
- Average age: approx. 40 years
- Female students: 52%
- Students from foreign countries: 26%
- Alumni as of December 2020: 27,802

**Professional experience of students at the beginning of studies**
- Up to 3 years: 10%
- Up to 5 years: 11%
- Up to 10 years: 24%
- Up to 15 years: 19%
- More than 15 years: 36%
FACULTIES AND DEPARTMENTS

Faculty of Health and Medicine
Department for Biomedical Research
Department for Evidence-Based Medicine and Evaluation
Department for Health Sciences, Medicine and Research
Department for Clinical Neurosciences and Preventive Medicine
Department for Psychotherapy and Biopsychosocial Health
Department for Economy and Health

Faculty of Business and Globalization
Department for E-Governance and Administration
Department for European Policy and the Study of Democracy
Department for Migration and Globalisation
Department for Legal Studies and International Relations
Danube Business School – Department for Management and Economics
Department for Knowledge and Communication Management

Faculty of Education, Arts and Architecture
Department for Building and Environment
Department for Higher Education Research
Department for Integrated Sensor Systems
Department for Arts and Cultural Science
Department for Continuing Education Research and Educational Technologies

ACADEMIC CALENDAR

Winter term
Beginning of term: 1st October 2021 – End of term: 28th February 2022

Summer term
Beginning of term: 1st March 2022 – End of academic year: 30th September 2022
Contact

Service Center for International Relations
Phone: +43 (0)2732 893-2167
E-Mail: international@donau-uni.ac.at
Address: University for Continuing Education Krems (Danube University Krems),
Wing N – Ground Floor – Rooms H 0.016a/H 0.016b
www.donau-uni.ac.at/en/international

Infopoint
Phone: +43 (0)2732 893-2283
E-Mail: scs@donau-uni.ac.at
Address: University for Continuing Education Krems (Danube University Krems)
https://www.donau-uni.ac.at/en/infopoint

Human Resources
Phone: +43 2732 893-2200
E-Mail: elvira.autherith@donau-uni.ac.at

Research Service
Phone: +43 2732 893-2226
E-Mail: science@donau-uni.ac.at
https://www.donau-uni.ac.at/en/research/research-service.html

Grant Acquisition
E-Mail: grantacquisition@donau-uni.ac.at
https://www.donau-uni.ac.at/en/research/grant-acquisition.html
Danube University Krems specializes in part-time academic continuing education. As a public university for continuing education, it works with its expertise in teaching and research to overcome societal challenges and tailors its study programs to address them. The master programs and short programs cover nine fields of study and meet the specific requirements of working professionals. With 8,000 students coming from 85 countries, Danube University Krems combines its many years of experience in university-based continuing education with innovation to provide outstanding quality in research and teaching at an international level. The university holds the AQ Austria quality seal. Situated 60 km from Vienna in the alluring world heritage region Wachau, Campus Krems is a highly attractive location.

Danube University Krems
The University for Continuing Education

Contact

Danube University Krems
Service Center for International Relations
Wing N – Ground Floor – Rooms H 0.016a/H 0.016b
Dr.-Karl-Dorrek-Strasse 30
3500 Krems, Austria

international@donau-uni.ac.at
+43 (0)2732 893 2167