VIRTUAL VEHICLE is an internationally successful research and development center for virtual vehicle technologies. We deal with future vehicle concepts and future development processes. Current developments in the field of powertrains and driver assistance systems are leading to strongly software-based vehicles (software-defined car) and therefore require a rethink and new approaches in vehicle development. With over 300 employees, we are the largest research center for virtual vehicle development in Europe. We are working on safe, environmentally friendly and affordable vehicles of the future.

The objective of this role is to ensure efficient administrative coordination and management of funding projects.

We are currently looking for an

**EU Project Manager (m/f/d)**

**Ref. Nr. E_081 fulltime**

**TASKS**
- Administrative coordination of funding projects (mainly EU projects such as Horizon Europe)
- Support researchers in preparation and coordination of project proposals as well as grant agreement preparation
- Main contact point for project partners and funding authorities
- Project monitoring and reporting in terms of costs, time, and resources
- Coordinate and execute (project) dissemination and communication activities (website, newsletter, social media, events, etc.)
- Preparing technical content for marketing purposes

**OFFER**
- Interesting work in an international research center
- Collaboration and contributions in an engaged, dynamic team
- Flexible working hours
- Mentoring programme for new employees’
- Diverse sports and health programmes regularly
- Corporate Events
- Personal and professional development opportunities on any career level

The minimum annual salary, depending on qualification and classification, is **EUR 36,890 gross (fulltime)**. An overpayment is possible and depends on qualification and the present special experience.

**APPLY NOW and JOIN OUR TEAM**

Your Contact:
Barbara Cappello / Recruiting / + 43- 316- 873- 9028
- Strong organisational and self-motivated personality with a confident appearance and a strong focus on solutions
- Agile, open and innovative mindset and enjoy working in a dynamic and multicultural team
- Proficiency in German and English
- Willingness to travel

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