Privacy Policy for Habilitation Applicants

In accordance with the General Data Protection Regulation (GDPR), we inform you about the processing of your personal data (hereinafter "p data") in habilitation procedures at the University for Continuing Education Krems.

Controller pursuant to Art. 4(7) GDPR

University for Continuing Education Krems (Danube University Krems)
Dr.-Karl-Dorrek-Straße 30
3500 Krems an der Donau, Austria

(hereinafter referred to as "UWK," "we" or "us")

Data Protection Officer and Contact

Mag. Mag. (FH) Katharina Ranjan
datenschutz@donau-uni.ac.at or +43 2732 893-2229

Purpose of Processing

Your p data submitted as part of your application for habilitation are processed for the substantive review of your application by the committee appointed by our Senate and the appointed reviewers, as well as for formal and administrative support throughout the procedure by UWK organizational units, such as the Working Group on Equality Issues (Arbeitskreis für Gleichbehandlung, AKG). The purpose of processing is to prepare the decision you have applied for regarding the granting of the *venia docendi* (teaching qualification) and the issuance of the corresponding administrative decision by the Rectorate.

Legal basis: Art. 6(1)(e) GDPR in conjunction with the Universities Act (UG) – habilitation procedures.

Storage Period: We store your p data (application documents, any subsequently submitted documents, meeting minutes, expert opinions and the committee's report) for up to 30 years after the administrative decision on your habilitation has been issued.

Recipients: We forward your p data to the external committee members appointed by us, student members of the Working Group on Equality Issues (AKG), where applicable, and the reviewers for the substantive review of your application.

Transfers to Third Countries: If data are transferred to committee members/reviewers in other EU Member States, the data transfer is based on Art. 49(2)(c) GDPR in conjunction with the Universities Act (UG).

Your Rights

To exercise your rights to access, rectification, erasure, data portability, restriction of processing or objection to the processing of your p data, please contact the Data Protection Officer named above.

If you wish to lodge a complaint, please contact the Austrian Data Protection Authority (www.dsb.gv.at).