

Information Guide  
**ECTS**

1.

## University status and type

Danube University Krems is the largest provider of post-graduate continuing education in Austria and Europe. Its strength is the combination of high quality in education, research and consulting with excellent customer orientation and service. More than 5,000 students from over 50 countries are enrolled in over 150 academic courses.

The University for Continuing Education was founded in 1994 and teaching started there in 1995 with three courses and 93 students. By 2010, more than 10,000 students had attended a postgraduate program in Krems.

Danube University Krems is striving to become the leading competence center of academic continuing education in Central Europe. The main university regulation is the DUK act 2004.

Most of the students of Danube University Krems have a university degree. Therefore, the majority of university teaching at Danube University Krems consists of postgraduate courses. Upon completion, students receive an internationally recognized Master's degree such as a Master of Business Administration (MBA), a Master of Science (MSc), a Master of Arts (MA) or a Master of Law (LL.M.). The range of courses offered extends from executive MBA, IT consulting, European Union law, solar architecture and music management to health care management, psychotherapy and special fields of dentistry. Danube University Krems also offers a number of short courses and seminars.

2.

## New campus with state-of-the-art teaching and research facilities

Danube University Krems is located in one of Europe's most beautiful cultural landscapes, the Wachau region along the Danube. In 2000 the Wachau has been named a world cultural heritage site by UNESCO. A renovated tobacco factory dating back to the onset of the 20th century and new buildings on Campus Krems provide students and educators with an open, innovative, and motivational atmosphere for research and studying. The campus, which was opened in 2005, features a research center, a lecture hall, an arts cinema, a library, and a cafeteria.

Approximately 56.2 million Euros were invested into the novel facilities. The new premises are home to 5,000 students and 400 employees of Danube University Krems, IMC Fachhochschule Krems (University of Applied Sciences), the Austrian Film Gallery and NÖ Bildungsgesellschaft mbH (Educational Society of Lower Austria), providing space for working, learning, and teaching. Campus Krems provides the region with a new landmark of international acclaim.

### Name and address

Danube University Krems  
International Office  
Dr.-Karl-Dorrek-Strasse 30, 3500 Krems, Austria

Phone: +43 (0)2732 893-2216, Fax: +43 (0)2732 893-4240

E-Mail: [io@donau-uni.ac.at](mailto:io@donau-uni.ac.at), Internet: [www.donau-uni.ac.at/io](http://www.donau-uni.ac.at/io)

Erasmus ID: 227426-IC/1/2005/1/AT/ERASMUS/EUC1



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## Linguistic requirements

German and English are the usual languages of instruction at Danube University Krems. Therefore, good commands of German and English are required. If courses are held in other languages, either translations are available or it is a language course.

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## Schedule of the academic year

1 Oct. to 30 Sept. of the following year in terms: 1 Oct. to 30 March winter term, 1 April to 30 Sept. summer term.

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## International Office

The International Office of Danube University Krems provides advising and information related to studies abroad, the network within the universities, exchange programs, and mobility and international cooperation in higher education.

The activities of the International Office comprise, in particular, support in setting up international cooperation, the coordination of EU-educational programs, the promotion and advising of students, and teaching and academic staff for and during stays abroad.

The International Office provides an international and intercultural opportunity by promoting, supporting and developing international cooperation and student exchange.

With students from over 50 countries, the Danube University Krems does not only offer high standards of education, it also provides students, lecturers and academic staff with an extraordinary learning atmosphere and a high quality of life.

Contact: International Office – Sabina Ertl; [sabina.ertl@donau-uni.ac.at](mailto:sabina.ertl@donau-uni.ac.at).

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## ECTS-Coordinator

Contact: Quality Management – Brigitte Hahn; [brigitte.hahn@donau-uni.ac.at](mailto:brigitte.hahn@donau-uni.ac.at).

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## Admission and enrollment procedure

Since the admission requirements as well as the dates and deadlines of the individual study programs differ greatly, we recommend that you get in direct contact with the head of the study programs as early as possible.

Students are admitted as non-degree program students. The exact admission requirements differ from study program to study program and are set down in the respective curriculum.

Students who are exclusively pursuing a university study program do not have to pay a tuition fee, but they do have to pay a study program fee set by the Senate.

## 8.

### Examples of study programs offered that lead to an academic degree

- > Aesthetic Medicine
- > Allergologie/Allergotoxikologie
- > Arbeits- und Wirtschaftsmedizin
- > Ästhetisch-rekonstruktive Zahnmedizin
- > Aviation
- > Banking & Finance
- > Bildungs- und Berufsberatung
- > Bildwissenschaft
- > Change Management
- > Clinical Optometry
- > Clinical Research
- > Communication and Leadership
- > Computational Life Sciences
- > Controlling
- > Crossmedia Design & Development
- > Demenzstudien
- > Dental Sciences
- > E-Business Management
- > Education
- > Education Management and Development
- > Educational Leadership
- > Educational Technology
- > eEducation
- > e-Government
- > E-Health
- > E-Learning Management
- > Endodontie
- > Ergotherapie
- > Erkrankungen des Bewegungsapparates
- > Esthetic Face Surgery
- > Europarecht
- > Executive MBA
- > Facility Management
- > Finance
- > Fire Safety Management
- > Future Building Solutions
- > Game Design & Development
- > Game Studies
- > General Management
- > Geriatrie
- > Gesundheits- und Pflegepädagogik
- > Gesundheitsmanagement
- > Gesundheitstourismus
- > Health Care Law
- > Health Education
- > Health Information Management
- > Health Services Management
- > Healthcare Management
- > Hochschul- und Wissenschaftsmanagement
- > Hospital Management
- > Human Rights
- > Human, Corporate & IT Competence
- > Ikonographie
- > IKT Management
- > Implantologie
- > Implantologie
- > Information & Communication Systems Management
- > Information Science
- > Information Security Management
- > Information Technologies in Healthcare
- > Informationsmanagement
- > Innovationsmanagement
- > Integrated Management Systems
- > Integrierte Kinder- und Jugendlichenpsychotherapie
- > Integrative Therapie
- > Interactive Visualization and Data Analysis
- > Interkulturelle Kompetenzen
- > International Banking Law and Capital Markets
- > International Relations
- > Islam und Migrationen in Europa
- > IT in Healthcare
- > IT-Consulting
- > Kieferorthopädie
- > Klima-Engineering
- > Klinische Ernährungsmedizin
- > Leadership and Management
- > Lean Operations Management
- > Legal Studies
- > Logopädie
- > Management
- > Management und IT
- > Media Management
- > MediaArtHistory
- > Medical Education
- > Medienpädagogik
- > MedienSpielPädagogik
- > Migration Studies
- > Migrationsmanagement
- > Mototherapie
- > Musculoskeletal Physiotherapy
- > Music for Film & Media
- > Musikmanagement
- > Nachhaltiger Urbanismus
- > Nachhaltiges Energiemanagement
- > NanoBiosciences & NanoMedicine
- > Natural Medicine
- > Neuroorthopädie – Disability Management
- > Neurorehabilitation
- > New Media
- > Nursing Practice
- > Oncology
- > Orale Chirurgie
- > Orofacial Esthetics
- > Orofazialer Schmerz und Funktionsstörungen
- > Orthopedic Surgery
- > Orthopedics
- > Osteopathie
- > Palliative Sciences
- > Parodontologie
- > Personalmanagement
- > Pflegemanagement
- > Pharmaceutical Management
- > Physiotherapie
- > Politische Bildung
- > Politische Kommunikation
- > Professional MBA
- > Project Management
- > PROvokativpädagogik
- > Prozessmanagement
- > Psychosomatik für Gesundheitsdienste
- > Psychosoziale Beratung
- > Psychotherapeutische Medizin
- > Psychotherapeutische Psychologie
- > Psychotherapie
- > Psychotraumatologie und Stressmanagement
- > Public Administration
- > Public Health
- > Qualitätsjournalismus
- > Qualitätsmanagement
- > Quality Journalism and New Technologies
- > Radiologietechnologie
- > Real Estate
- > Real Estate Valuation
- > Reproduktionswissenschaften
- > Risiko- und Qualitätsmanagement
- > Risk Management
- > Rural Studies
- > Sanierung und Revitalisierung
- > Schmerzmanagement
- > Security and Safety Management
- > Social Management
- > Social Work
- > Solararchitektur
- > Sozialtherapie – Schwerpunkt Sucht
- > Spinal Disorders
- > Sport- und Eventmanagement
- > Sportphysiotherapie
- > Stroke Medicine
- > Supervision und Coaching
- > Tageslicht Architektur
- > Teaching and Training
- > Traditional Chinese Healthcare
- > TV & Film
- > Unternehmensführung
- > Waldorfpädagogik
- > Wirtschafts- und Organisationspsychologie
- > Wissensmanagement
- > Workforce Management
- > Wound Care

Information about teaching language is provided in the study programs. Programs with German titles are mostly held in German. Stand: November 2010

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## General information for students

### Grants

See [www.grants.at](http://www.grants.at) The new mobility and research grants database contains grant options for students and researchers both for the incoming (to Austria) and the outgoing (from Austria to ...) group. ([www.grants.at](http://www.grants.at), Nov. 2010)

### Living expenses

Students will need approximately EUR 500,- per month for food and other amenities (depending on personal needs). The Campus Krems is not located directly in the city, but there are two student restaurants at the Campus Krems and several other restaurants or 'Heurige' (wine taverns) are not far from campus.

### Housing

The housing costs vary and depend on the type of accommodation. The cost of a single room in an apartment shared with other students ranges from EUR 230,- EUR 330,- with the cost of electricity included most of the time (depending on availability). Students who prefer to live in a single apartment have to reckon with EUR 350,- or more. The cost of a single room in the student dormitory is EUR 225,- and EUR 315,-. This includes electricity, internet access and in some cases breakfast. Accommodation is only rented out on a term basis. Incoming students have to pay five months of rent for accommodation.

The "Kolping Campus Krems" is located directly at the campus in close proximity to Danube University Krems. The Kolping House sees itself as a symbiosis of comfortable living and functional work/study space, attuned to the needs of students of the 21st century. The two spacious buildings have over 145 single rooms and 62 double rooms, seminar rooms, a cafeteria with a terrace, common rooms and an underground car park.

Alauntalstrasse 95 & 97, 3500 Krems

Phone: +43 (0)2732 835 41

Additional accommodation offers can be found on the following website:

[www.donau-uni.at/de/campus/krems/01039/index.php](http://www.donau-uni.at/de/campus/krems/01039/index.php) and [www.stik.at](http://www.stik.at)



### Medical facilities

Excellent medical coverage is provided by a sufficient number of doctors (practitioners and specialists) for individual needs. The Krems hospital is located five minutes by car from the city center. If you require information from the hospital, the number is

Phone +43 (0)2732 804 - 0.

In case of any medical problem, the members of the International Office would be happy to assist you.

### Childcare

The childcare facility of Campus Krems is called "Campus Kids". Children of staff and students are cared for by a trained teacher and a kindergarten teacher. Individual childcare in the afternoon, evening or at the weekend outside of the regular opening hours

Monday to Friday, 7:30 am to 3 pm

can also be arranged – depending upon staff and student demand. The care providers of "Campus Kids" attach great importance to promoting the creativity and musicality of their charges, as well as the importance of ample exercise and a healthy diet. "Campus Kids" is not a kindergarten in the usual meaning of the word. Infants and schoolchildren are also cared for. In addition, the facility can also be used by the hour or only during holidays.

### Insurance

Exchange students from EU-countries must hand in a copy of the Europe Assistance card upon arrival to prove health insurance coverage. If medical consultation is required, the card must be shown either to the doctor or the hospital staff. Please make sure that you indicate a valid address in case of further requests. International students coming from Non-EU countries must take out private insurance in their home countries to cover travel, sickness and accidents. A copy of the insurance policy must be handed in upon arrival.

Please note that if you seek medical advice at the hospital or at a doctor's office, you are obliged to pay for consultation and claim reimbursement of the costs from your insurance company at home.

### **Entry and visa formalities / residence permits**

In general, international students must always have a valid passport / ID card during their stay in Austria. Nationals of EU/EEA countries do not need a visa and enjoy freedom of domicile. For entry into Austria and residence they only need a valid travel document. Students who are staying in Austria for longer than 3 months have to register with the municipal authority (for students studying at the Danube University Krems this is the "Magistrat Krems") within the first three months of their stay and will receive a confirmation of registration.

For this registration the following documents are required:

- > Valid identification card or passport
- > Proof of health insurance
- > Proof of sufficient financial means
- > Confirmation of admission to the Danube University Krems.

This confirmation will be handed to the students during the introduction days.

Registration at the Magistrat is necessary in addition to registration at the Meldeamt which is due within three working days of entry into Austria.

Please note that in case of non-compliance with these regulations a severe fine may be imposed.

Students who are nationals of non EU/EEA countries (third countries) - provided that they stay for no longer than 6 months – need a residence and travel visa D+C for entry and residence in Austria. This visa has to be applied for at the competent Austrian representative authority (embassy or consulate) before leaving for Austria and it will be issued by this authority. This visa cannot be renewed in Austria.

To apply for a visa you need:

- > Fully completed and signed application form (available from the Austrian representative authorities);
- > Recent photograph
- > Valid passport (and photocopies of all pages that contain entries and stamps)
- > Proof of accommodation in Austria (is indicated on the DUK Letter of acceptance)
- > Proof of health insurance that is valid in Austria
- > Letter of acceptance to the university
- > Proof of funding for your stay
- > Return ticket
- > A fee of EUR 75,- is payable for the visa.

During its validity period the visa entitles students to travel through other Schengen countries and to stay in these countries for a maximum duration of three months. (Schengen countries, apart from Austria, are: Belgium, Denmark, Germany, Finland, France, Greece, Iceland, Italy, Luxembourg, Netherlands, Norway, Portugal, Sweden and Spain).

Registration at the Meldeamt: same as for EU/EEA citizens (source of information: [www.oead.at\\_english/austria/entry](http://www.oead.at_english/austria/entry)).

Students coming on a visa basis must send a copy of their passport together with their application forms so that an invitation letter can be issued. Please note that the invitation letter can only cover the period of study at the DUK and not any periods prior or after your stay at Krems.

Visa procedures may take up to three months so it is recommended to apply in time.

### **International programs and cooperation**

Since universities play an important role in the transformation of our societies, international cooperation at the university level has become an important mission to achieve. A new dimension of the European Union not only implies a number of challenges, opportunities and requirements in the field of education, but it also requires active participation on the part of key-actors. The International Office promotes cooperation in education at international level with more than 50 partners from over the world.

### **International projects & educational programs**

An important task of the International Office is the coordination and monitoring of international projects in cooperation with the Departments. In its role as leader and coordinator the Danube University Krems fosters internationalization by actively participating in different EU-Educational Programs.

## **In & Out: Mobility**

Cultural experiences, academic values and individual growth are the most important skills to be gained from a study period abroad. Students who want to improve their skills in living and working in international surroundings also have the possibility of acquiring an academic and economic background by studying in Krems. The International Office offers an opportunity to get mobile by enhancing students needs. It provides information about programs for potentially mobile students and academic staff.

## **Summer schools**

Based on full-time schedules, designed programs and excellence in teaching, the Danube University Krems offers postgraduate summer schools during the summer break. Students not only have the opportunity to enjoy the intercultural atmosphere of the new campus, but also one of Europe's most beautiful cultural landscapes: the Wachau, which has been declared a World Heritage site by UNESCO. Summer courses take place over a period of 2-3 weeks.

## **Campus culture**

The Danube University Krems not only sees art and culture as a decorative accessory, but also as an indispensable contribution to the university everyday of teaching, learning and researching. Art fosters an interdisciplinary dialogue between students and teachers and contributes to an atmosphere that combines intellectual achievement and sensual experience.

Thus, the offer of Campus Culture appeals first and foremost to the staff and students of the University for Continuing Education Krems. However, it also wants to promote an encounter between the university and those interested in art from the region. The Danube University Krems also makes a specific contribution as a member of the Kunstmeile Krems (Art Mile Krems) with its public exhibitions, readings, concerts, performances and workshops. A special focus is placed on the presentation of artists from Central European and EU-Enlargement countries.

Campus Culture is committed to contemporary art, and particularly to the dialogue between art and science. For many artists today use scientific methods, while scientists, on the other hand, are turning towards the arts to learn from them. Since 2004 the Danube University Krems has invited an artist once a year to be an "artist in residence" as part of its "Campus Culture" program.

## **Campus Sports**

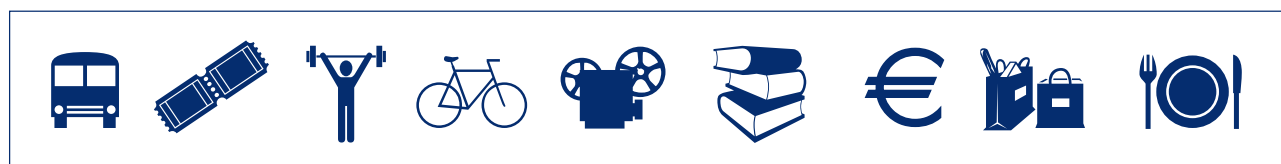
The "Campus Sports" facilities offer employees and students fitness programs and promote sports and physical fitness. The Campus Sports facilities range from wellness and fitness sports in terms of a work-life balance to fun sports up to competitive training sessions. Upon request, Campus Sports puts together fitness sports or outdoor training activities for individual courses and programs, such as Yoga, indoor and outdoor climbing, Nordic walking, rowing etc. They mainly take place outside course times and are thus very popular.

Danube University Krems is well-connected to local sports facilities in order to guarantee that this wide range of sports and fitness activities can be offered. Special highlights of the sports year are one-week sports excursions (hiking, running, skiing etc.) and the campus teams' participation in competitions (marathon, rowing etc.).

## **Extracurricular and leisure activities**

The Austrian Film Gallery is incorporated into the Campus Krems and thus expands the diverse offer of the "Art Mile Krems". The plans for the approx. 2,000m<sup>2</sup> complex were done by the star architect Dietmar Feichtinger who lives in Paris. The uniqueness of the concept of the Austrian Film Gallery is not only due to its combination of art house cinema and the first permanent exhibition space for film culture and history, but also in its trend-setting implementation of digital restoration of film ([www.filmgalerie.at](http://www.filmgalerie.at)).

Students find almost everything they need to entertain themselves, such as a movie theatre that features films in English, a yacht harbor, an ice-skating rink, a few fitness centers with aerobics and other exercise classes, a racquetball club, a soccer club, tennis courts, a swimming arena with in- and outdoor pools, sauna, steam bath, a rock-climbing resort, an indoor wall climbing area, and even mini golf. A golf course is located nearby. Besides this, students can enjoy the walkway next to the Danube for skating, bike riding, and jogging.



## Library

The library of the Danube University Krems is a public research library. Its task is to meet the demand for literature and information of students, employees and professors of the two universities in Krems.

Literature and information are made available, obtained or passed on to the users in printed or electronic form. The library's standard services include an inter-library loan system, the document delivery service (for a fee), and research possibilities in OPAC (Online Public Access Catalogue). All registered users can make use of the advance order of borrowed literature in the online catalogue, an extension of the loan period as well as access to online journals.

The library features an innovative and spacious infrastructure. The new library of Campus Krems is equipped with state-of-the-art technology and has an open-access area featuring about 40,000 books and a comprehensive collection of journals. A reading room with 100 seats and a cozy reading corner are available to students for studying the literature in the library. In the AV booths library-users can work with electronic media such as CDs and DVDs. There are a total of 14 research stations.

All of the library and seminar rooms are equipped with Wireless LAN and provide uncomplicated and wireless access to the internet. Transponder labels and a self-check-out system enable quick and uncomplicated borrowing.

## Technical equipment – computer labs

The Danube University has two computer labs as well as numerous computers for the students on campus. Both labs can be reserved from Monday to Sunday and are equipped with a video beamer and a laser printer.

The computers are set up with the following programs: Windows, MS Office, Open Office, Frontpage XP, Project, Visio, Outlook Express, Photoshop, Acrobat, Internet Explorer, Firefox

Our students receive access to the network as well as a personal email address once they are registered at the Danube University. The email address is the following: first.name.surname@donau-uni.ac.at

Seminar Rooms: All seminar rooms are equipped with a video beamer, white board, flip chart as well as a media container with television and video recorder. Students can also use all services of the Danube University and the high-speed internet access with their notebooks via the wired network and wirelessLAN.

## Money

The EURO is the official currency of Austria. Credit cards are widely accepted. If your cash card features the Maestro or Cirrus symbol, it can be used at all cash machines.

## Banks

In cities, banks are generally open:

Mondays, Tuesdays, Wednesdays, Fridays: 8 am - 12:30 pm, 2 - 3 pm Thursdays: 8 am - 12:30 pm, 1:30 - 4:30 pm
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Banks are closed on Saturdays and Sundays.

## Post Office

Opening Hours are from

Monday to Friday 8 am - 6 pm
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## Shop hours

Stores open at

8 or 9 am and close at 6 pm
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Some shops as well as pharmacies close at noon and open again at 2:30 pm. On Saturdays, shops close either at noon or at 5 pm. Shops are closed on Sundays and public holidays.



## Public Transportation

In Krems, the main train station is a twenty minute walk from Campus, and a seven minute bus ride from Campus Krems. The trains run daily to various destinations. Time-tables are available at the train station. There is a special shuttle bus connection between the main station and the Campus Krems as well as a city bus that travels around the city and the outer districts of Krems.

A one-way ticket is approx. EUR 1.50,-

## Telephone

For telephone calls within Austria, zero (0) has to be dialled before the respective area code.

The dialling code for Austria is 0043, and the regional code for Krems is (0) 27 32.

## Important telephone numbers

Police Department: 133

Fire Department: 122

Ambulance: 144

Euro Emergency Call: 112

Police department Krems (lost notices): +43 (0)2732 83536 - 149



## Tolls

Toll labels are obligatory on all Austrian motorways and expressways for motorbikes, cars and buses. The toll is paid by purchasing a sticker that has to be attached to the windscreen (Vignette in German).

For details, please see [www.oesag.at](http://www.oesag.at).

## How to reach Krems

The city of Krems is approximately 90 kilometers from the airport in Vienna. There are various means of transport students can use to reach Krems. Upon request, international students can book a pick-up service from Vienna to Krems. The Department will recommend a shuttle service for you on demand.

From Vienna International Airport: take a taxi to "Franz Josefsbahnhof" (approx. transfer time depending on traffic: 35 minutes and approx. EUR 40,-) or the CAT to the center of Vienna and then a taxi to "Franz Josefsbahnhof" or the "Spittelau" metro station. Take a train to Krems "Hauptbahnhof". Trains to Krems leave almost every hour. The last train from Franz-Josefsbahnhof to Krems leaves around 10 p.m. Further information on the Austrian Railway schedule OEBB is available under [www.oebb.at](http://www.oebb.at). After arriving in Krems, it is best to take a taxi to your accommodation. Please let us know your arrival dates and times in advance so that we can help you.

By car from Vienna Intl. Airport: Airport Highway direction A23 "Süd-Ost-Tangente", follow the exit signs for "Prag-Brünn-Krems", continue on the motorway (you will pass Stockerau-Tulln) until you reach Krems, take the "Zentrum" exit.

## Coming from Germany or any Western European country by train

Take "Westbahn" Salzburg-Linz-St. Poelten. At St. Poelten change trains. Trains to Krems leave almost every 50 minutes.

## Coming from Eastern European countries by train

Coming into Vienna "Südbahnhof", take the streetcar D direction "Nussdorf" and change to train station "Franz-Josefsbahnhof" Krems.

Krems is located in Lower Austria on the Danube River approx. one hour from Vienna, the capital of Austria. Krems, with its 25,000 inhabitants, looks back on a more than 1000-year old history and is famous for its wine-growing industry. It is the "door" to the Wachau, one of Austria's most well-known wine-growing areas, listed by UNESCO as a world cultural heritage site.

Krems provides students with a rich choice of activities for mind, body and soul. It is the flair, as well as the cultural and leisure activities available in a chosen city of study that makes a major contribution to whether students feel comfortable, and how much they enjoy their student lives. It is possible to draw strength from an inspired atmosphere and from a wide range of leisure activities – and this is an important balance to periods of concentrated study.